

English as a Second Language (ESL)

Summer 2012 Course Schedule

Montgomery College Workforce Development & Continuing Education offers many courses for students whose first language is not English. The courses include instruction in reading, writing, speaking, listening, grammar, pronunciation, and vocabulary. English as a Second Language (ESL) courses range from beginning through advanced levels.

Testing for new students begins **May 14th**. See page 2 for more information.

Index	
How to Register	2
Placement Test Dates.....	2
Program Information	3
Course Selection	4
Faculty Roster.....	7
Maps	9
Registration Information.....	11
Registration Form	12

ESL Placement Office
240-567-7262

How to Register for Courses

New Students

You must take the Workforce Development & Continuing Education English as a Second Language Assessment (ESLA). Test dates are listed below. No appointment is necessary for the test. Test results and placement information are given by appointment.

Returning Students

Bring your Instructor Placement form to Room 220, Campus Center, Rockville Campus, or to any of the registration sites listed below. This form was provided to you by your instructor after the end of your last class.

Degree-Seeking Students

If you took the ESL Accuplacer (LOEP) and placed into Workforce Development & Continuing Education, call Rockville at 240-567-7262 or Takoma Park/Silver Spring at 240-567-5611 for a counseling appointment. Bring your ESL Accuplacer (LOEP) Test scores to the appointment. If you already have a Counselor Placement form, you may use that form to register. You do not need to see a counselor.

If you are interested in the credit program, call 240-567-5045 for more information.

**Remember...you MUST register in person.
DO NOT MAIL OR FAX YOUR REGISTRATION FORM.**

Placement Testing Dates

Rockville Campus

Please come to Room 204A in Campus Center (2nd floor of the Campus Center Building) at one of the following times for testing room information.

Monday	May 14	10:30 a.m.
Wednesday	May 16	6:30 p.m.
Tuesday	May 22	6:30 p.m.
Thursday	May 24	10:30 a.m.
Tuesday	May 29	10:30 a.m.

Takoma Park/Silver Spring Campus

Please come to Room 230 in the Cafritz Foundation Arts Center at one of these times for testing.

Thursday	May 17	10:30 a.m.
Wednesday	May 23	6:30 p.m.

The test takes almost two hours.

You will be asked to come back another day to get your test results and course-level placement.

Registration Locations

Students MUST register IN PERSON.

You must have a placement form in order to register.

Register at any one of the following locations:

- Room CC 220 (Campus Center), Rockville Campus
- Room 400, Gaithersburg Business Training Center
- Room SA 138, Admissions Office, Germantown Campus
- Room CF 230 (Cafritz Foundation Arts Center), Takoma Park/Silver Spring Campus
- Room 306, Westfield South in Wheaton

Remember...you MUST register in person.

DO NOT MAIL OR FAX YOUR REGISTRATION FORM.

Program Information

You must have a placement form **BEFORE** Registering

You may register for courses any time before a course begins. Courses are filled on a first-come, first-served basis. Enrollment depends upon space availability, so register early to avoid being disappointed.

Pre-Academic ESL

Reading & Writing 1
Reading & Writing 2
High-Beginning Writing
Reading & Writing 3
Intermediate Writing
Reading & Writing 4
Reading & Writing 4 for Healthcare
ESL for Healthcare
Reading and Writing for Advanced Students
Writing for Professionals

General Communication

Communication Skills for English Language Learners 1
Communication Skills for English Language Learners 2
Communication Skills for English Language Learners 3
Communication Skills for English Language Learners 4
Communication Skills for English Language Learners 5
Conversation Workshop
Pronunciation for Advanced Beginning and Intermediate Students
Pronunciation for Professionals
Discussing Issues in Depth
Communication Skills for Professionals

Note: Not all courses are offered every semester. Please see schedule for current course offerings.

ESL Program Rationale

Pre-Academic Track Rationale

Courses in the Pre-Academic track are designed for adult English language learners who need to improve their reading, writing and grammar skills in order to pursue their studies in U.S. colleges and universities and/or improve their employment prospects. Students will read and write extensively. They will learn to use reading strategies, increase their vocabulary, develop their ideas in writing, and edit for grammatical accuracy. Students will become familiar with the cultural norms and practices within U.S. academic contexts. These courses take a learner-centered, communicative approach and encourage students to develop the awareness and ability to direct their language learning.

General Communication Track Rationale

Courses in the General Communication track are designed for adult English language learners who need to improve their ability to communicate orally in everyday, social, academic, and professional situations within U.S. culture. Students will improve their fluency in speaking and increase their listening comprehension of conversational interactions and extended discourse. They will also develop their vocabulary and pronunciation skills. Classroom activities will simulate authentic communicative tasks relevant to students' lives. Students will learn the necessary language to ask and answer questions, carry out daily tasks, understand audio media, and participate in conversations about personal history and current topics. These courses will help students develop strategies to extend their language learning outside of the classroom.

ESL Placement Offices

Rockville Campus
Room 204A
Campus Center (CC)
Phone: 240-567-7262

Takoma Park/Silver Spring Campus
Room 230
Cafritz Foundation Arts Center (CF)
Phone: 240-567-5611

Beginning English

Reading and Writing 1

Course: ESL165 ~ 68 Hours

This course is for beginning students who have some basic knowledge of English. Students learn basic English grammar, write simple sentences and paragraphs, and read short simple texts. Students also practice speaking and listening. Tuition waiver applies; seniors pay fee only. \$435 + \$90 fee = \$525; Non-Md. residents add \$250

Rockville Campus

CRN#	# of classes	Date(s)	Day(s)	Time	Room #	
42873	34	6/4-7/20	M,T,W,Th,F	9:30-11:30 a.m.	005 SB	No class 7/4
12591	27	6/4-8/2	M,T,Th	6:30-9 p.m.	205 CC	
				Last class meets 6:30-9:30 p.m.		

Communication Skills for English Language Learners 1

Course: ESL187 ~ 48 Hours

In this course, students learn to communicate in English about their daily lives and needs. Students improve their speaking, listening, and pronunciation and increase their basic vocabulary. Tuition waiver applies; seniors pay fee only.

\$300 + \$70 fee = \$370; Non-Md. residents add \$160

Rockville Campus

CRN#	# of classes	Date(s)	Day(s)	Time	Room #	
12574	24	6/4-7/30	M,W,F	12:30-2:30 p.m.	123 HU	No class 7/4
12586	19	6/5-8/7	T,Th	6:30-9 p.m.	210 CC	
				Last class meets 6:30-9:30 p.m.		

High-Beginning English

Pronunciation for Advanced Beginning and Intermediate Students

Course: ESL103 ~ 24 Hours

Students learn the basic sound patterns of English and how to recognize and produce those sounds. Students also learn to better understand spoken English and to be better understood when speaking English. Tuition waiver applies; seniors pay fee only.

\$190 + \$65 fee = \$255; Non-Md. residents add \$140

Rockville Campus

CRN#	# of classes	Date(s)	Day(s)	Time	Room #
12600	8	6/9-7/28	S	9:30 a.m.-12:30 p.m.	201 CC
12596	12	6/12-7/19	T,Th	7-9 p.m.	213 CC

Reading and Writing 2

Course: ESL166 ~ 68 Hours

This course is for high-beginning students who have already studied English and know some basic English vocabulary and grammar. Students improve grammar knowledge, read a book and newspapers, and write paragraphs. This course is particularly helpful for those students preparing to take the ESL Accuplacer (LOEP) test. Tuition waiver applies; seniors pay fee only.

\$435 + \$90 fee = \$525; Non-Md. residents add \$250

Rockville Campus

CRN#	# of classes	Date(s)	Day(s)	Time	Room #	
42870	34	6/4-7/20	M,T,W,Th,F	9:30-11:30 a.m.	210 SB	No class 7/4
42880	34	6/4-7/20	M,T,W,Th,F	9:30-11:30 a.m.	213 SB	No class 7/4
12585	27	6/4-8/2	M,T,Th	6:30-9 p.m.	214 CC	
				Last class meets 6:30-9:30 p.m.		
12594	27	6/4-8/2	M,T,Th	6:30-9 p.m.	215 CC	
				Last class meets 6:30-9:30 p.m.		

Takoma Park/Silver Spring Campus

CRN#	# of classes	Date(s)	Day(s)	Time	Room #	
42876	34	6/4-7/20	M,T,W,Th,F	9:30-11:30 a.m.	237 CF	No class 7/4
12579	27	6/4-8/2	M,T,Th	6:30-9 p.m.	102 P3	
				Last class meets 6:30-9:30 p.m.		

Communication Skills for English Language Learners 2

Course: ESL188 ~ 48 Hours

In this course, students will improve their listening comprehension and vocabulary as they increase their ability to communicate in English in daily situations. They will practice basic pronunciation patterns in English. They will also practice their reading and writing skills. Students will learn strategies to help them better communicate in English. Tuition waiver applies; seniors pay fee only. \$300 + \$70 fee = \$370; Non-Md. residents add \$160

Rockville Campus

CRN#	# of classes	Date(s)	Day(s)	Time	Room #
12595	19	6/5–8/7	T,Th	6:30–9 p.m. Last class meets 6:30–9:30 p.m.	216 CC
12580	24	7/9–8/9	M,T,W,Th,F	9:30–11:30 a.m.	204 SB

High-Beginning Writing

Course: ESL189 ~ 40 Hours

This is an introductory writing course for English language learners who already have the ability to write simple sentences. Students use the writing process and various writing strategies to produce paragraphs, stories, and letters. Students practice editing and revising their writing. This course is particularly helpful for those students preparing to take the ESL Accuplacer (LOEP) test. Tuition waiver applies; seniors pay fee only. \$300 + \$70 fee = \$370; Non-Md. residents add \$160

Rockville Campus

CRN#	# of classes	Date(s)	Day(s)	Time	Room #
12577	10	6/9–8/11	S	9:30 a.m.–2:30 p.m.	205 CC
12598	16	6/12–8/2	T,Th	6:30–9 p.m.	209 CC

Conversation Workshop

Course: ESL202 ~ 48 Hours

This course is for high-beginning and beginning English language learners. In this course, students will improve their abilities to speak and understand English. They will also improve their pronunciation and increase their vocabulary as they practice communicating in English around their daily life and needs. Tuition waiver applies; seniors pay fee only. \$300 + \$70 fee = \$370; Non-Md. residents add \$160

Takoma Park/Silver Spring Campus

CRN#	# of classes	Date(s)	Day(s)	Time	Room #	
12570	24	6/4–7/30	M,W,F	12:30–2:30 p.m.	237 CF	No class 7/4

Intermediate English

Reading and Writing 3

Course: ESL168 ~ 68 Hours

This course is for low-intermediate English language learners who have already studied English in school. In this course, students review the basic English verb tenses and practice writing well-developed paragraphs. Students learn to use various reading strategies to help them understand reading texts. This course is particularly helpful for those students preparing to take the ESL Accuplacer (LOEP) test. Tuition waiver applies; seniors pay fee only. \$435 + \$90 fee = \$525; Non-Md. residents add \$250

Rockville Campus

CRN#	# of classes	Date(s)	Day(s)	Time	Room #	
42879	34	6/4–7/20	M,T,W,Th,F	9:30–11:30 a.m.	215 SB	No class 7/4
42875	27	6/4–7/19	M,T,W,Th	9:30 a.m.–12 p.m. Last class meets 9 a.m.–12 p.m.	216 SB	No class 7/4
12592	27	6/4–8/2	M,T,Th	6:30–9 p.m. Last class meets 6:30–9:30 p.m.	203 CC	
12593	27	6/4–8/2	M,T,Th	6:30–9 p.m. Last class meets 6:30–9:30 p.m.	128 HU	
12573	17	7/16–8/10	M,T,W,Th	9:30 a.m.–2:30 p.m. Last class meets on a Friday (8/10) from 9:30 a.m.–2:30 p.m.	117 SB	

Takoma Park/Silver Spring Campus

CRN#	# of classes	Date(s)	Day(s)	Time	Room #	
42877	34	6/4–7/20	M,T,W,Th,F	9:30–11:30 a.m.	245 CF	No class 7/4
12590	27	6/4–8/2	M,T,Th	6:30–9 p.m. Last class meets 6:30–9:30 p.m.	103 P3	

Reading and Writing 4**Course: ESL176 ~ 68 Hours**

This course is for intermediate English language learners who want to improve their reading and writing skills. Students will read, discuss, and then respond to readings in writing. Students will develop and practice many of the skills needed for academic study in the United States. This course is particularly helpful for those students preparing to take the ESL Accuplacer (LOEP) test. Tuition waiver applies; seniors pay fee only. \$435 + \$90 fee = \$525; Non-Md. residents add \$250

Rockville Campus

CRN#	# of classes	Date(s)	Day(s)	Time	Room #	
42872	27	6/4–7/19	M,T,W,Th	9:30 a.m.–12 p.m. Last class meets 9 a.m.–12 p.m.	233 TC	No class 7/4
42874	27	6/4–7/19	M,T,W,Th	9:30 a.m.–12 p.m. Last class meets 9 a.m.–12 p.m.	211 TA	No class 7/4
12597	27	6/4–8/2	M,T,Th	6:30–9 p.m. Last class meets 6:30–9:30 p.m.	205 HU	

Takoma Park/Silver Spring Campus

CRN#	# of classes	Date(s)	Day(s)	Time	Room #	
42878	34	6/4–7/20	M,T,W,Th,F	9:30–11:30 a.m.	246 CF	No class 7/4

Intermediate Writing**Course: ESL184 ~ 40 Hours**

In this course, students produce pre-academic writing such as basic personal essays, personal and business letters, stories, and movie reviews. The course emphasizes paragraph writing. Students also review basic grammar and punctuation. This course is particularly helpful for those students preparing to take the ESL Accuplacer (LOEP) Test. Tuition waiver applies; seniors pay fee only. \$300 + \$70 fee = \$370; Non-Md. residents add \$160

Rockville Campus

CRN#	# of classes	Date(s)	Day(s)	Time	Room #
12584	10	6/9–8/11	S	9:30 a.m.–2:30 p.m.	203 CC
12569	16	6/12–8/2	T,Th	12:30–3 p.m.	123 HU
12581	16	6/12–8/2	T,Th	6:30–9 p.m.	105 HU

Takoma Park/Silver Spring Campus

CRN#	# of classes	Date(s)	Day(s)	Time	Room #
12571	16	6/12–8/2	T,Th	6:30–9 p.m.	105 P3
12588	16	6/12–8/2	T,Th	12:30–3 p.m.	237 CF

Communication Skills for English Language Learners 3**Course: ESL190 ~ 48 Hours**

In this course, students will improve their speaking, listening, and pronunciation skills in order to communicate better in daily social and work situations. They will also practice reading and writing skills. Students will learn strategies to help them start and maintain conversations in English. Tuition waiver applies; seniors pay fee only. \$300 + \$70 fee = \$370; Non-Md. residents add \$160

Rockville Campus

CRN#	# of classes	Date(s)	Day(s)	Time	Room #	
42871	24	6/4–7/6	M,T,W,Th,F	9:30–11:30 a.m.	201 SB	No class 7/4
12587	24	6/4–7/30	M,W,F	12:30–2:30 p.m.	128 HU	No class 7/4
12575	19	6/5–8/7	T,Th	6:30–9 p.m. Last class meets 6:30–9:30 p.m.	114 PE	

Communication Skills for English Language Learners 4**Course: ESL191 ~ 48 Hours**

In this course, students will improve their speaking, listening, and pronunciation in order to communicate more effectively in English. They will practice using English to solve problems and learn to select appropriate vocabulary and intonation to better communicate their intended message. Students will discuss past and current events in their lives and their societies. Students will also practice reading and writing skills. Tuition waiver applies; seniors pay fee only. \$300 + \$70 fee = \$370; Non-Md. residents add \$160

Rockville Campus

CRN#	# of classes	Date(s)	Day(s)	Time	Room #	
12582	24	6/4–7/30	M,W,F	12:30–2:30 p.m.	114 PE	No class 7/4
12578	19	6/5–8/7	T,Th	6:30–9 p.m. Last class meets 6:30–9:30 p.m.	136 PE	
12589	24	7/9–8/9	M,T,W,Th,F	9:30–11:30 a.m.	004 SB	

ESL for Healthcare 1

Course: ESL197 ~ 60 Hours

This course is intended for intermediate level English language learners who wish to enter the health care field in the United States. Using contextualized health care materials, coursework will focus on the oral and reading skills needed to prepare students for further study in the health care field. Topics relate to communicating with patients and families. Tuition waiver applies; seniors pay fee only. \$430 + \$90 fee = \$520; Non-Md. residents add \$250

Takoma Park/Silver Spring Campus

CRN#	# of classes	Date(s)	Day(s)	Time	Room #
12653	24	6/4–7/26	M,T,Th	6:30–9 p.m.	104 P3

High–Intermediate English

Communication Skills for English Language Learners 5

Course: ESL192 ~ 48 Hours

In this course, students will practice discussions in which they share and support their opinions about more abstract topics, such as current events. Students will practice using stress and intonation to better communicate. They will learn to use English to deal with unexpected or stressful situations. Students will also learn to understand and communicate with idiomatic language. They will also practice their reading and writing skills. Tuition waiver applies; seniors pay fee only. \$300 + \$70 fee = \$370; Non-Md. residents add \$160

Rockville Campus

CRN#	# of classes	Date(s)	Day(s)	Time	Room #	
12583	24	6/4–7/30	M,W,F	12:30–2:30 p.m.	004 SB	No class 7/4
12576	19	6/5–8/7	T,Th	6:30–9 p.m.	005 SB	
				Last class meets 6:30–9:30 p.m.		

Advanced English

Discussing Issues in Depth

Course: ESL175 ~ 24 Hours

In this course, students will read, analyze, discuss, and debate the social, political, and cultural issues America is talking about. They will also develop vocabulary, oral skills, and critical thinking abilities. Tuition waiver applies; seniors pay fee only. \$190 + \$65 fee = \$255; Non-Md. residents add \$140

Rockville Campus

CRN#	# of classes	Date(s)	Day(s)	Time	Room #
12572	12	6/12–7/19	T,Th	7–9 p.m.	207 CC

All Levels

Individualized Computer Laboratory

Course: ESL057 ~ 30 Hours

Study English in the computer laboratory at your own time and pace, concentrating on lessons that you choose. Students who enroll in formal English as a Second Language (ESL) courses may use the lab without registering and paying for this course. Tuition waiver applies; seniors pay fee only.

\$45 + \$58 fee = \$103; Non-Md. residents add \$120

Rockville Campus

CRN#	Date(s)	Day(s)	Time	Room #
12654	6/4–8/11	M,T,W,Th,F,S	11:30 a.m.–7 p.m. (M,T,W,Th) 11:30 a.m.–2:30 p.m. (F,S)	211 CC

English as a Second Language Faculty Roster

Nasreen Abbas

MA in TESOL, American University; MA in English Literature, University of Karachi, Pakistan

Kumiko Akikawa

MA in TESOL, American University

Phyllis Akturk

M.Ed in TESOL, University of Maryland

Fernanda Aragone

MA, American University; MA inTEFL, Argentina

Grant Baker

M.Ed in TESOL, University of Maryland

Philip Bonner

M.S. in Education, Johns Hopkins University

Vani Chauhan

MA in TESOL, American University

Rose Debenedetti

MA in ESL, National Teachers College, Buenos Aires, Argentina

Anna deSimon

M.Ed candidate in TESOL, University of Maryland; MA in English Linguistics and Methodology, The Silesian Univ., Poland

Laurie Dirnberger

MA in ESL, Hamline University

Mark Dreisonstok

PhD in German (English/linguistic focus), Georgetown University

Jenny Elliott

MA in ESL, George Washington University

Skip Gole

MS candidate in ESL, Newport Asia Pacific University

Annette Greene

M.Ed. in TESOL, Temple University; M.Sc. in Student Affairs and Higher Education, Indiana State University

Katherine Grossman

M.Ed. in Secondary English, George Washington University

Rummana Habib Huq

MA in English Literature and Public Policy; CELTA

Dara Hakim

TESOL Graduate Certificate, American University; MS in Education, University of Maine

Nancy Jorgenson

BA, University of North Dakota

Jennifer Kaika

MA candidate in TESOL, American University

Afsaneh Kamangar

MA in TESOL, American University

Beth Kameron

MAT, Georgetown University

Lila Khachaturian-Jarandeh

MA in ESL, George Mason University

Sandra Leiner

MA in TESOL, Hunter College of the City University of New York; MSW, University of Maryland

Jennifer Lubkin

MA in TESOL, American University

Molly Lunsford

MA, University of Chicago

Kathryn McDonnell

MA in TESOL, American University

Stacey Meledandri

M.Ed in TESOL, University of Maryland

Victoria Melzer

ESL Training, University of Hawaii

James Miller

BFA, University of North Carolina

Susan Nahmias

M.Ed in TESOL, University of Maryland

Rose Nelan

BA, Syracuse University

Domingo Nieves

MA in TESOL, American University

A.J. O'Donnell

MA, Millersville University

Sheila O'Neill

BA, Connecticut College

Joyce Oliner

M.Ed in TESOL, University of Maryland

Kelly Potts

M.Ed in TESOL, University of Maryland

Lori Powell

MA, University of Washington; Graduate Certificate in TESOL, College of Notre Dame

Kathleen Reardon-Anderson

MA in Chinese Studies, Columbia University

Barbara Richards

MA, Chapman University, California

Gail Schmitt

MS in TESL, State University of New York; Certificate in TESL, Georgetown University

Jerry Schwarz

MA in Applied Linguistics/Anthropology, American University

Tiffany Shao

MA in TESOL, American University

Patricia Simpson

ESL training, Australian National University

Nick Smiley

M.Ed in TESOL, University of Maryland

Liana Smith

M.Ed in TESOL, University of Maryland

Leigh Sours

MA in TESOL, American University

Martha Stevens

M.Ed, George Mason University

Gloria Stewner-Manzanares

Ph.D in Second Language Acquisition, Georgetown Univ.

Barbara Szoradi

MA, George Washington University; TESOL Graduate Certificate candidate, American University

Margarita Tartakovskaya

MA in TESOL, Moscow State Pedagogical University

Vlara Tcholakova

MA, University of Pittsburgh; Graduate Certificate in ESOL

Caroline Thompson

MA in TESOL, Columbia University Teachers College

Claire Wall

MA in TESOL, American University

Kate Waters

MS in Education—TESOL, State University of New York

Gayle Richman Weisbaum

MA in TESOL, University of Maryland (UMBC)

Kevin Wiseman

M.Ed. in TESOL, University of Maryland

Julie Zdanoski

PhD candidate, University of Maryland; MA, School for International Training

Miriam Zemen

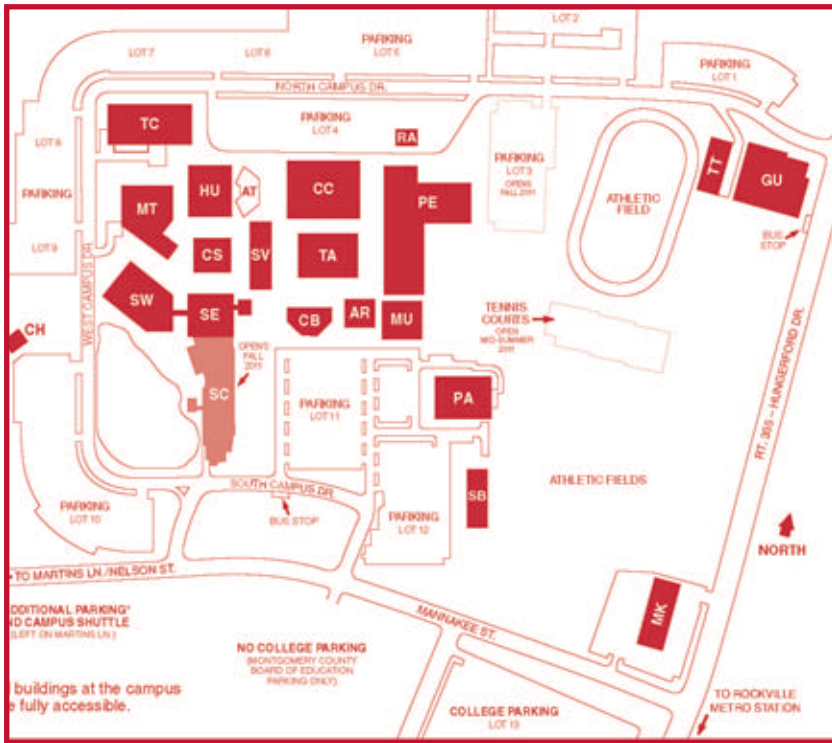
MA in TESOL, American University

Rockville Campus

Montgomery College Rockville Campus

51 Mannakee Street
Rockville, MD 20850
240-567-5000
TTY 301-291-9672

For updates to campus maps, visit
www.montgomerycollege.edu/maps.



Rockville Campus Legend of Buildings

AR Paul Peck Art Building
AT Amphitheatre
CB Counseling and Advising Building
(Security Office)
CC Campus Center
CH Child Care Center

CS Computer Science Building
GU Homer S. Gudelsky Institute for
Technical Education
HU Humanities Building
MK Mannakee Building
MT Gordon and Marilyn Macklin Tower
MU Music Building
PA Performing Arts Center
PE Physical Education Center

SB South Campus Instruction
Building
SC Science Center
SE Science East Building
SV Student Services Building
(Admissions Office)
SW Science West Building
TA Theatre Arts Building
TC Technical Center
TT Interim Technical
Training Center

Directions to Rockville Campus:

By Car

From the north: Take I-270 South to Exit 6 (Route 28), W. Montgomery Ave./Rockville. Then take Exit 6A (Route 28) East. Turn left at first traffic light onto Nelson Street. Go to first traffic light at Mannakee Street; turn left. The campus is 1-1/2 blocks on the left.

From the south: Take I-495 to I-270 North exit 6A (Route 28, W. Montgomery Avenue/Rockville). Follow Montgomery College sign through traffic light (road becomes Nelson Street). Go to first traffic light at Mannakee Street; turn left. The campus is 1-1/2 blocks on the left.

A valid Montgomery College parking permit is required. Visitor permits can be obtained from the Office of Safety and Security, Room 101, Counseling and Advising Building.

By Metro

Take Red Line train to Rockville station and transfer to Metrobus #Q2 (Veirs Mill Road line) or Ride On #46 and #55 to campus bus stop at corner of West and South Campus Drive.

By Bus

The campus is served by both Ride On Bus and Metrobus routes with connections to Metrorail.



Takoma Park/Silver Spring Campus

Montgomery College Takoma Park/Silver Spring Campus

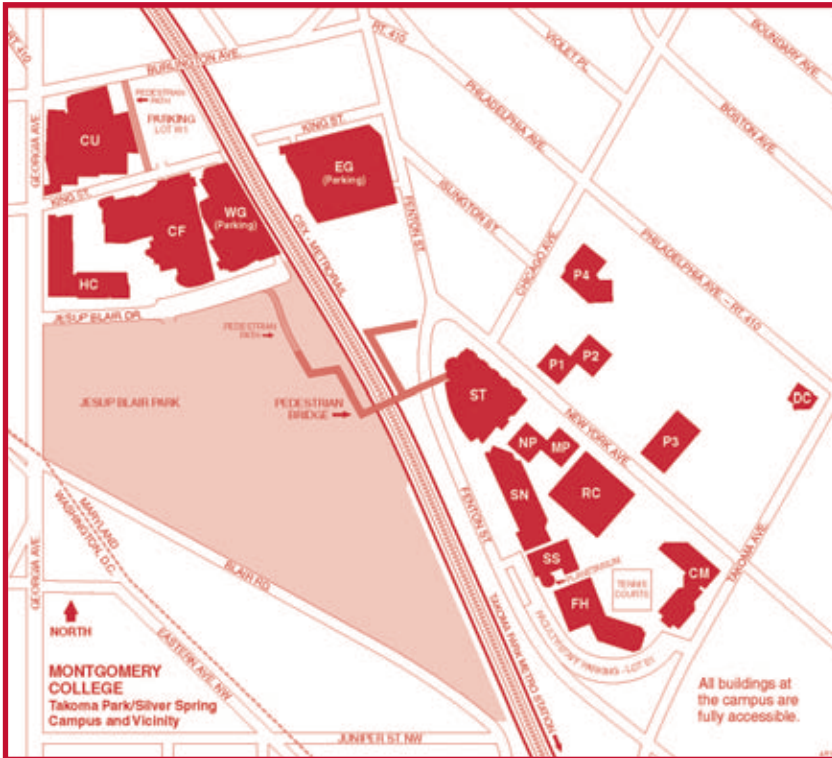
7600 Takoma Avenue

Takoma Park, MD 20912

240-567-1300

TTY 301-587-7207

For updates to campus maps, visit
www.montgomerycollege.edu/maps.



Takoma Park/Silver Spring Campus Legend of Buildings

CF Cafritz Foundation Arts Center
CM The Commons
CU Cultural Arts Center
DC Child Care Center
EG East Garage

FH Falcon Hall
HC Health Sciences Center
MP Mathematics Pavilion
NP North Pavilion
P1 Pavilion 1
P2 Pavilion 2
P3 Pavilion 3

P4 Pavilion 4
RC Resource Center
SN Sciences North
SS Sciences South
ST Student Services (Security and Admission)
WG West Garage

Directions to Takoma Park/Silver Spring Campus:

By Car

Take I-495 West to Exit 31 or East to Exit 31B, Georgia Avenue South (Route 97). Continue south on Georgia Avenue past the Colesville Road (Route 29) intersection. Following the signs for Montgomery College, turn left (East) on Sligo Avenue. Follow Sligo Avenue to Fenton Street; turn right. Continue (southbound) on Fenton Street through the traffic light at Philadelphia Avenue (Route 410). The East Garage is just ahead on your right, and the campus itself begins one block farther at New York Avenue and Fenton Street. The West Garage is located off Georgia Avenue on Jesup Blair Drive.

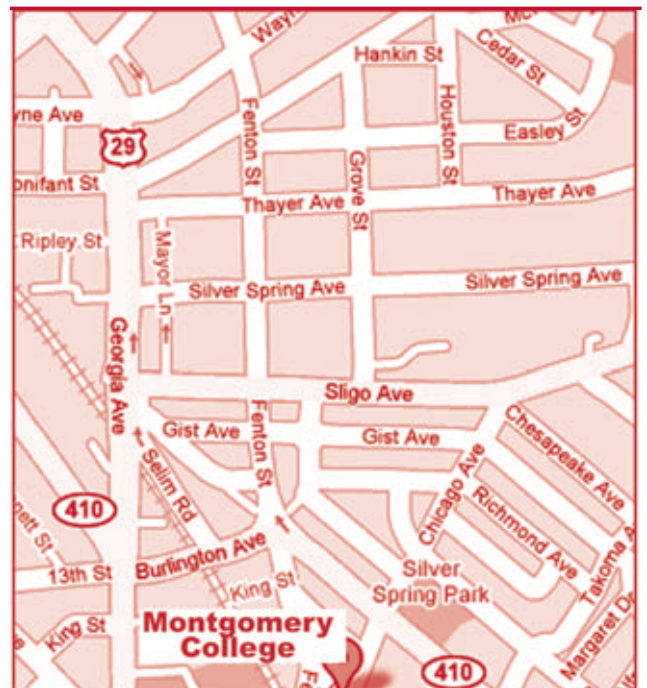
A valid Montgomery College parking permit is required. Visitor permits can be obtained from the Office of Safety and Security, Room 117, Charlene R. Nunley Student Services Center.

By Metro

Take Red Line train to Silver Spring station, then transfer to Ride On Bus Route 17 or 18.

By Bus

The campus is served by both Ride On Bus and Metrobus routes with connections to Metrorail.



Registration Options

Completed form with payment must be submitted in person at any of these Montgomery College registration areas:

Gaithersburg Business Training Center:	12 S. Summit Ave., # 400, Gaithersburg Mon–Fri, 8:30 a.m.–9 p.m.; Sat, 8:30 a.m.–4 p.m.
Germantown Campus:	Science and Applied Studies Building Mon–Thurs, 8:30 a.m.–7 p.m.; Fri, 8:30 a.m.–5 p.m. or Humanities and Social Sciences Building, Room 245 8:30 a.m.–5 p.m. (Mon–Fri) <i>Closed from 12–12:30 p.m.</i>
Rockville Campus:	220 Campus Center Mon–Thurs, 8 a.m.–7 p.m.; Fri, 8 a.m.–5 p.m.; Sat, 8:30 a.m.–noon
Takoma Park/Silver Spring Campus:	230 CF Cafritz Foundation Arts Center Mon–Thur, 8:30 a.m.–6 p.m.; Fri, 8 a.m.–5 p.m.
Westfield South:	11002 Veirs Mill Road, Suite 306, Wheaton Mon–Thurs, 8:30 a.m.–9 p.m.; Fri and Sat, 8:30 a.m.–5 p.m.

Note: Students will be enrolled in the order that registrations and payments are received. Early registration is advised. Payment is required at the time of registration and acknowledgement of registration will be given to the student at that time. Cash payments can only be made at the Cashiers' offices on the Rockville, Germantown, and Takoma Park/Silver Spring campuses; hours are 8:30 a.m.–1:00 p.m. and 2:00 p.m.–4:30 p.m., Mon–Fri. **Parking:** Students in courses lasting less than 30 days will receive a temporary parking permit. Students in longer courses must obtain a student parking permit by logging into MYMC. For more information please go to www.montgomerycollege.edu/parking.

Tuition Sponsorship by a Third Party

Each student is individually responsible for all of his/her tuition fees. If a third party such as, but not limited to, a federal, state, or municipal government agency agrees to pay these charges, the student is not relieved of his/her primary responsibility. In the event that such a third party fails to honor its agreement, Montgomery College reserves the right to bill the student directly.

Tuition Waiver

Only noncredit courses designated “tuition waiver applies” in each publication will be available for tuition waiver. This statement appears in each applicable course description. Only tuition is waived; required fees must be paid by the student. Documents must be received at time of registration. **Senior Tuition Waiver:** Individuals 60 years or older by the start date of the class may have tuition waived. **Disability Tuition Waiver:** Does not apply to noncredit courses. For further information please see <http://cms.montgomerycollege.edu/EDU/department2.aspx?id=32936>. **National Guard Tuition Waiver:** If you are currently a member of the Maryland National guard and are enlisted for at least a 24-month period, you are eligible for a 50 percent tuition waiver. You must submit proof of such from the adjutant general's office.

Residency Policy

The following are general guidelines taken from the College policy on residency for tuition purposes. A complete copy of the policy is available in the Montgomery College Catalog.

- Students attending Montgomery College will pay tuition according to their residency.
- To qualify for tuition purposes, as a resident of the state of Maryland, legal domicile must have been maintained for a period not less than three months prior to the first regularly scheduled class for the semester.
- The domicile of a person registering in a noncredit course at Montgomery College shall be considered as ‘a person's permanent place of abode, where physical presence and possessions are maintained, and where he/she intends to remain indefinitely.’

Transfer Policy

Students are generally not allowed to transfer to another course or course section once the course begins. On rare occasions such requests are permitted at the discretion of the program. Students with such requests should speak to the ESL learning and placement advisor in Rockville or the Takoma Park coordinators. In order to balance enrollment at the beginning of the course, the program may transfer students between course sections that meet at the same times.

Refund Policy

- 100 percent refund of tuition and fees is granted if a course is administratively canceled, or if the College receives notification in writing on or before the date printed on the confirmation. All other requests for refunds must be done through the appeal process.
- ESL students desiring refunds must speak directly with Annette Greene at 240-567-7262, or come to Campus Center 204A, Rockville Campus.
- There is a \$25 invalid check fee charged each time a check is returned by a bank, including stop payments. The College reserves the right to refuse registration due to insufficient payment.

Disability Support Services

- If you require services due to a disability, please call 240-567-7920 at least three weeks before class starts.
- This publication is available in alternative formats upon request. Please contact Workforce Development & Continuing Education at 240-567-5188. Please allow three weeks.

Campus Closure and Inclement Weather Policy

The College will always operate on its regular schedule unless otherwise announced. Changes to the College's operational status will be communicated through the college Web site www.montgomerycollege.edu, the main phone number 240-567-5000, and the local radio and television stations. Montgomery College has an ALERT system which sends text and e-mail messages to registered users. For further information, please see the College's Web site or ask your instructor.

